Please use the files that Sue sent to you. You need to "save" them to your computer….not try and open them. They are HYTEK files, not Word files.

Save the attached event file to your computer. Be sure to save the one you will use. The Backup file is for Meet Manager. The "Meet Events-Patti Wilder…." Is the TM file.

Instructions for **Meet Manager**:

The file you have is a backup file of events only. You will restore this file into Meet Manager.

> File
> Restore
> The Restore box will appear:
>> Click on Unzip, copy and open
>> Click on rename and type in a name for the meet. This will
>>> Be the name of your meet for County.
>
> Add your Athletes and their entries. Be sure to include each
>> Swimmers' birthdates and age.

Instructions for **Team Manager**:

The file you will import into TM will be an events file only. You can either use that file as your meet file or create a County Meet file and "copy events" into it just like you did for your 5 regular meets.

> File
> Import
> Find the file and follow the prompts.
>
> Create a meet
> Copy events.   Go into your meet, click on events, then click on
>> "copy events". In the event box, pop down so
>>> That the file you just imported shows. That is the
>>> File that will copy into your meet.
> Be sure the events start with **Girls 13/14 100 Free**
>
> You are now ready to add your athletes and their entries.

Either program: After completing your entries, export **ENTRIES** and attach them in an email to me. Do not send me a Roster File…only an Entries File. You will export in the same way.